

Boone County Board of Commissioners Minutes
May 7, 2018
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Marc Applegate, Jeff Wolfe and Donnie Lawson

Commissioners Absent: None

Staff Attending: Bob Clutter (County Attorney) and Kaylee Mullen (Administrative Assistant)

Board President Marc Applegate opened the meeting at 9:08 am.

Approval of Minutes for April 16, 2018 (Regular Meeting):

Commissioner Donnie Lawson made a motion to approve the minutes for April 16, 2018 meeting. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

Approval of Minutes for April 26, 2018 (Special Public Meeting):

Commissioner Donnie Lawson made a motion to approve the minutes for April 26, 2018 meeting. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. Accepting the Performance Bonds for Westwood Landing Section 2 in the amount of \$433,968.70 for storm drains and \$113,630.79 for erosion control.

Commissioner Jeff Wolfe made a motion to approve bonds. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Eric Spall sent a follow-up email to Attorney Bob Clutter in regards to the placement of the Governor Ralston state historical marker. The Commissioners decided it would be best to wait until construction has been completed on the ADA ramp before making their final decision.

3. An estimate was received from American Legal Publishing in the amount of \$1,323.70 for the annual publication of last year's ordinances.

Commissioner Donnie Lawson made a motion to approve the estimate from American Legal Publishing. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

4. There have not been any responses from Nationwide Insurance in regards to bridge 207 since January. Attorney Bob Clutter has attempted to reach out to them and stated in his last email that if he didn't receive some acknowledgment and response in ten days, he would ask the Commissioners to move forward and institute litigation. The Commissioners have authorized Attorney Bob Clutter to proceed with drafting the complaint.

5. A contract with DLZ for the design of the ADA Ramp. The project is not to exceed \$42,300.

Commissioner Jeff Wolfe made a motion to approve the DLZ Contract for the ADA Ramp. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Grant Administration Agreements – JDAI

Attorney Bob Clutter presented the following eight contracts on behalf of Jean Gaha, JDAI Coordinator. Jean has put together a program called Policing the Teen Brain. These eight contracts are for individuals that will be teaching the classes. Each contract is to be paid out of the grant that was received from the Department of Corrections last year.

1. Michael Daley's contract is \$500 per day, not to exceed \$2,000.
2. Brian Lowe's contract is \$850 per day, not to exceed \$5,100.
3. Dr. Matthew Aalsma's contract is \$1,000 per day, not to exceed \$4,000.
4. Craig Howe's contract is \$20 per hour, not to exceed \$1,000.
5. Emily Wolfgang's contract is \$20 per hour, not to exceed \$1,000.
6. Jenny Merritt's contract is \$20 per hour, not to exceed \$1,000.
7. Michelle Sweany's contract is \$20 per hour, not to exceed \$1,000.
8. Kevin O'Rourke's contract is \$20 per hour, not to exceed \$1,000.

Commissioner Jeff Wolfe made a motion to approve all eight contracts. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of MOU with City of Indianapolis for 96th Street:

Attorney Bob Clutter presented the Memorandum of Understanding between Boone County and the City of Indianapolis for 96th Street. A portion of West 96th Street approximately 1,500 feet in length goes through Marion County, but currently is and has been maintained by Boone County. This MOU authorizes the transfer of the 1,500 feet in length on IDOT records for Boone County to receive the funding for maintaining it.

Commissioner Donnie Lawson made a motion to approve the Memorandum of Understanding with City of Indianapolis for 96th Street. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Boone County Sheriff's Office and Jail Feasibility Study & Life Cycle Cost Analysis - DLZ

Item was tabled until next meeting.

In the Matter of Stormwater Engineering Study for the Boone County Jail – DLZ

Attorney Bob Clutter presented the Stormwater Engineering Study Agreement for the Boone County Jail in the amount of \$5,750.00 from DLZ. The Sheriff had submitted a proposal for additional parking out at the jail. The Surveyor then reminded them to create a stormwater design with the additional hard surface parking.

Commissioner Donnie Lawson made a motion to approve the Stormwater Engineering Study Agreement with DLZ. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of a Concert in the Courthouse Rotunda – Boone County Youth Orchestra

Barb Walters, Director of Boone County Youth Orchestra, presented the request to have their concert held in the courthouse rotunda on Thursday, May 17 at 7:00 pm. They will also hire security for this event.

Commissioner Jeff Wolfe made a motion to approve of the concert in the courthouse rotunda on May 17 at 7:00 pm. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of a Kiss the Pig Fundraiser – Jessica Summit from Boys & Girls Club

Item was canceled by request.

In the Matter of Office H2O – Austin Veach

No one came forward to present this item.

Other Elected Officials

There was none at this time.

In the Matter of Old Business

Terry Culley, Weights & Measures, wanted to inform the Commissioners of a proposed Ordinance Change that will be presented at the next Commissioners Meeting. He would like the ordinance to be amended and reflect seals on the new digital scales.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy
- e. Highway Department – Nick Parr

Mike Miller, Facilities Manager presented the following items:

1. A contract with Preferred Global to replace the floor tile with polished stained concrete at the jail. Commissioner Jeff Wolfe made a motion to approve the contract with Preferred Global. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.
2. A contract with Bovard Studio to do some repairs and cleaning of the stain glass dome at the courthouse. Commissioner Jeff Wolfe made a motion to approve the contract with Bovard Studio. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.
3. Progress update on projects that are occurring at the courthouse and Key Bank:
 - New air-conditioning units have been installed at the courthouse and Key Bank.
 - Currently in the process of replacing the courthouse boilers.
 - Replacing the roofing at the Key Bank building.
 - Running new ductwork, controlling wiring, network wiring and LED lighting at the Key Bank building.

Nick Parr, Operations Manager of Highway Department presented the following items:

1. Construction in Right of Way Permit (#201810010) with Boone County REMC for review and approval. This permit is for 6,875 feet of new and replacing pole line along Elm Swamp Road from 500N to State Road 47. Bond is on file.
2. Construction in Right of Way Permit (#201810011) for Chad Farmer for review and approval. He will be doing about 400 feet of linear construction working on some side ditch and drainage along 600 E. BCHD recommends approval with a \$10,000 bond.
3. Construction in Right of Way Permit (#201810012) for GetGo Gas Station as they are reconstructing a piece of Grove Pass where they are building the gas station at the southeast corner of CR 700 E and Whitestown Parkway. BCHD recommends approval with a \$10,000 bond.

Commissioner Donnie Lawson made a motion to approve all three Right of Way Permits. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

4. Road Closure Permit (#201830004) for CEG with Miller Pipeline for review and approval. They are requesting to extend the road closure agreement at 96th and Moore Road for an additional 24 hours.

5. Road Closure Permit (#201830005) for David Freiburger for review and approval. They are requesting a roadblock for an annual Royal Run neighborhood block party. The date of proposed road closure is on June 30, 2018, from 1:00 pm to 11:30 pm.

Commissioner Jeff Wolfe made a motion to approve both Road Closure Permits. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

6. An agreement with INDOT for the State Road 47 Unofficial Local Detour. The detour will begin on or after June 4th. BCHD will be putting up additional barricades on the roadways south of State Road 47 to deter traffic from trying to go south.

Commissioner Donnie Lawson made a motion to approve the Unofficial Local Detour. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

7. A form pending Commissioners signature for the Annual Highway Operations Report for 2017. Boone County Highway Department has been a part of a Pilot program with the State Board of Accounts. Commissioner Donnie Lawson made a motion to approve the Annual Highway Operations Report. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

8. An equipment rental contract for a power broom with Southeastern Equipment. This agreement is for a 4 month rental of the new power broom. They then intend to purchase the same unit. Commissioner Donnie Lawson made a motion to approve the rental agreement. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

9. Public Announcements :

- A reminder that June 1st is the deadline for Road Conversion Applications.
- RFQ 2018-02 - Based off of the scoring process, BCHD has selected Lochmueller Group for bridge #311 Williams Street over Prairie Creek. They also selected USI Consultant for bridge #161 County Road 600S over Grassy Branch.
- Earth Exploration's vibration monitoring system has been installed for the downtown construction project. Attorney Bob Clutter requested the Commissioners to authorize one of them to sign the contract for the preconstruction survey if received before the next Commissioners Meeting.

Commissioner Donnie Lawson made a motion to the addendum of Jeff Wolfe signing on behalf of the Commissioners. Commissioner Marc Applegate seconded the motion. Motion carried 3-0.

10. Project Updates:

- Planning to have a Bid Opening on June 18, 2018, for Bridge 72, County Road 100N.
- 2017 Community Crossing Resurfacing Project is expected to be completed by late June of this year.
- 2018 Structural Overlay Project is scheduled to begin at the conclusion of the 2017-07 Resurfacing Project.
- 2017-06 Crackfill Project is expected to be completed in the next two weeks.
- Sign Inventory will begin in the next couple of weeks.
- Bridge 154 – BCHD has received 10 responses to select from.

Public Comments

There was none at this time.

In the Matter of Document Signing

1. Key request made for the following:

- Deidre Adams for the Prosecutor's Office

Commissioner Donnie Lawson made a motion to approve the key request. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

2. Affidavit of Payment to Security Pros, LLC in the amount of \$1,741.13 for their annual service agreement. Commissioner Jeff Wolfe made a motion to approve the affidavit of payment. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. Affidavit of Payment to Security Pros, LLC in the amount of \$19,973.08 for their installation and upgrades of the video surveillance system.

Commissioner Jeff Wolfe made a motion to approve the affidavit of payment. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Donnie Lawson made a motion to approve claims submitted. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Donnie Lawson made a motion to adjourn at 10:19 am. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.